

DRIVING SAFETY COURSE (DSC) REQUEST FORM

DO NOT TAKE THE COURSE PRIOR TO SUBMITTING REQUEST WITH THE FOLLOWING REQUIRED DOCUMENTS AND FEES:

IF YOU QUALIFY, YOU MAY TAKE A DRIVING SAFETY COURSE IN LIEU OF THE PAYMENT OF A FINE AND HAVE THE CHARGES DISMISSED UPON SUCCESSFUL COMPLETION OF THE COURSE. YOU MAY REQUEST DEFENSIVE DRIVING IN PERSON OR BY MAIL. YOU MUST SUBMIT THE FOLLOWING: (1) THIS DSC FORM **NOTARIZED**. (2) A PHOTO COPY OF YOUR VALID TEXAS DRIVER'S LICENSE (COMMERCIAL DRIVER'S LICENSE HOLDERS DO NOT QUALIFY) (3) PROOF OF INSURANCE CERTIFICATE (WITH YOUR NAME LISTED AS A DRIVER ON THE POLICY). (4) THE STATE FEE OF \$107.10 (IF IN A SCHOOL ZONE \$132.10) PAYABLE TO THE CITY OF BEE CAVE (5) IF BY MAIL, IT MUST BE SENT TO THE COURT BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, POSTMARKED ON OR BEFORE THE APPEARANCE DATE.

I hereby plead NO CONTEST and waive my right to a jury trial to the attached moving traffic citation and request the Court to dismiss the charge under the terms of the Texas Code of Criminal Procedure, Article 45.0511. I certify that: (1) I have not taken a course under the above-mentioned article within the 12 months preceding the date of the offense (2) That I am not taking a course under this article and have not completed a course that is not reflected on my driving record within the 12 months preceding the date of offense. I have a valid Texas driver's license and the evidence of financial responsibility provided to the court is valid. I understand that I must enclose the state fee of \$107.10 (if in a school zone \$132.10) and that the fee is non-refundable even if, for any reason, I do not take the driving course. I understand that I have 90 days from the date of this request in which to complete the course and *submit* the court copy of the certificate of completion and certified copy of my driving record (form 3-A) to the court.

DATE _____ CITATION # _____ TELEPHONE # _____

(PRINT NAME)

(SIGNATURE)

ADDRESS AND ZIP CODE _____

Signed and sworn to before me the undersigned authority on this _____ day of _____, 20____

Notary Public – State of Texas (SEAL)

My commission Expires: _____

Mail to: BEE CAVE MUNICIPAL COURT; 13333-A HWY 71 W.; BEE CAVE, TEXAS 78738