

*Paula S. O'Neil, Clerk and Comptroller*

DEFENDANT'S NAME:

CASE NO:

CHARGE:

You have plead not guilty and requested a hearing on the above charge. If you are unable to appear in person, you may complete and have notarized the attached "Affidavit of Defense" form.

You will also be responsible to post a CASH BOND along with filing the Affidavit of Defense Form. You must contact the Clerk and Comptroller's Office at one of the locations/telephone numbers listed below to find out the amount necessary for the bond.

You must include a check for the bond, made payable to **Paula S. O'Neil, Clerk and Comptroller** which would include the fine and costs. Upon receipt of your check and Affidavit of Defense, a Cash Appearance Bond form will be prepared by the Clerk and Comptroller. This will be included in your file along with the Affidavit of Defense Form for Court. You will be advised by mail of the decision rendered by the Court and any fine or costs imposed will be deducted from the cash bond or you may be required to send additional monies.

**PLEASE RETURN THE AFFIDAVIT OF DEFENSE FORM AND A CHECK FOR THE CASH BOND TO ONE OF THE FOLLOWING ADDRESSES:**

**TRAFFIC VIOLATIONS BUREAU  
P.O. BOX 338  
NEW PORT RICHEY, FL 34656-0338  
PHONE: 727-847-8195**

**TRAFFIC VIOLATIONS BUREAU  
38053 LIVE OAK AVENUE  
DADE CITY, FL 33523  
PHONE 352-521-4430**

IN THE COUNTY COURT IN AND FOR PASCO COUNTY, FLORIDA

AFFIDAVIT OF DEFENSE

NAME OF ALLEGED OFFENDER: \_\_\_\_\_

CITATION NUMBER: \_\_\_\_\_

1. My name is \_\_\_\_\_

I reside permanently at: \_\_\_\_\_

\_\_\_\_\_

I received the above numbered complaint charging me with \_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_ at \_\_\_\_\_ AM/PM.

2. At the time of the alleged violation, I was driving a \_\_\_\_\_ in a \_\_\_\_\_

direction on \_\_\_\_\_ in Pasco County, Florida.

3.  I am leaving Pasco County on \_\_\_\_\_

I am unable to attend in person and my hearing date is scheduled for \_\_\_\_\_

at \_\_\_\_\_ AM/PM at \_\_\_\_\_ (court location).

4. I AM DENYING/ADMITTING (**strike one**) the commission of the infraction because: (**explain your defense in your own words, being as brief as possible, but omitting no material facts that will help the Official arrive at a judgment in your case.**) If more space is needed for explanation – use reverse side.

**AFFIDAVIT ACKNOWLEDGEMENT:**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_,

by \_\_\_\_\_ who is personally known to me (or who has produced \_\_\_\_\_ as identification) and who did/did not take an oath.

\_\_\_\_\_  
**DEFENDANT/PETITIONER SIGNATURE**

\_\_\_\_\_  
Notary Public - State of Florida  
My commission Expires: